



**Town of Arlington, Massachusetts**  
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## Minutes 11/21/2011

### BOARD OF SELECTMEN

#### Meeting Minutes

Monday, November 21, 2011

7:15 p.m.

Present: Ms. Rowe, Chair, Mr. Greeley, Vice Chair, Mrs. Mahon, Ms. LaCourt and Mr. Dunn  
Also present: Mr. Sullivan, Ms. Rice and Mrs. Sullivan

#### FOR APPROVAL

1. CONSENT AGENDA (one vote required for approval of all items)
  - a. Minutes of Meetings: November 7, 2011
  - b. Request: Contractor/Drainlayer License  
Jayron, LLC, 100 Iron Horse Park, N. Billerica, MA
  - c. Request: One Day Beer & Wine License, 11/25/11, AHS Class of 1981 30th Reunion @ Robbins Memorial Town Hall  
Reunion Committee
  - d. Request: Free Parking 11/26, 12/3, 12/10, 12/17 and 12/24 for Holiday Shopping Executive Board, Arlington Chamber of Commerce

The Board asked that signs be erected at the machines in the municipal lots for the Holiday Shopping Saturdays.  
Mr. Greeley moved approval. SO VOTED (5-0)

#### APPOINTMENTS

2. Appointments: Board of Youth Services  
Lauren Boyle  
Gina Murphy  
(terms to expire 6/30/14)  
Ms. Boyle and Ms. Murphy could not attend meeting.  
Mr. Greeley asked that both appointees appear before the Board at a future date.  
Mr. Greeley moved approval. SO VOTED (5-0)

3. Appointment: Information Technology Advisory Committee  
Eric Helmuth  
(term to expire 11/2014)  
Ms. LaCourt moved approval. SO VOTED (5-0)

#### LICENSES & PERMITS

4. Request: Common Victualler License  
Zaher Hammoud d/b/a Sabatino's Italian Kitchen, 242 Massachusetts Avenue  
(postponed from 11/07/11 meeting)  
Mr. Dunn moved approval. SO VOTED (5-0)

5. Request: Second Hand Dealer License  
James C. Lundy d/b/a Jeans, Dirt Cheap, 21-23 Mystic Street  
Mr. Greeley moved approval subject to conditions as set forth.

SO VOTED (5-0)

## 6. CITIZENS OPEN FORUM

Except in unusual circumstances, any matter presented for consideration of the Board shall neither be acted upon, nor a decision made the night of the presentation in accordance with the policy under which the Open Forum was established.

No matters were presented for consideration of the Board.

## TRAFFIC RULES & ORDERS/OTHER BUSINESS

7. Transportation Advisory Committee  
a) Vote: Bicycle and Traffic Improvements in Arlington Center  
Michael Rademacher, DPW Director  
Laura Wiener, Senior Planner

The Public Works and the Planning Dept. are working on a number of designs to improve biking access and traffic at the corner of Mass. Avenue and Pleasant Street (Minuteman Bikeway's route through town). The Town hired Howard/Stein-Hudson, a traffic engineering firm, to improve safety and mobility for bicyclists, drivers and pedestrians at the intersection. Howard/Stein-Hudson has presented several ideas to connect the gap on the Minuteman Bikeway between Swan Place and Pleasant Street, which town officials say has resulted in confusion and violations of the town by-law prohibiting sidewalk bicycle riding. Mr. Rademacher, Director of Public Works stated the intent is to take all of these options and get input from the public. Using a \$290,000. grant from the State Department of Transportation, to improve the intersection, the Town will hold a public meeting about the design options in the coming months. Work will not start on said project until the Spring of 2013.

Mr. Greeley thanked the Transportation Advisory Committee for their report and moved receipt of said report.

SO VOTED (5-0)

b) Vote: MBTA Key Bus Routes Program, Proposed Route 77 Bus Improvements  
Howard Muise, TAC Co-Chair  
Laura Wiener, Senior Planner  
Mr. Dunn moved approval.

SO VOTED (5-0)

c. Correspondence/Report: Stop Sign Request @ Everett and Raleigh Streets  
Scott Smith, TAC Lead

The following recommendations by TAC were voted by the Board of Selectmen:

Add one-way arrow sign (R6-1) to SW corner Raleigh/Grafton Streets

Add one-way arrow sign to NE corner Raleigh/Everett Streets

Mrs. Mahon moved approval.

SO VOTED (5-0)

d. Correspondence/Report: Brunswick Road  
Howard Muise, TAC Co-Chair

Mr. Dunn asked the Transportation Advisory Committee to relook at this resident's request to provide traffic calming measures regarding speeding on Brunswick Road in the Spring, 2012 after the construction is done.

Mr. Greeley moved approval.

SO VOTED (5-0)

## 8. Report: EDSAT Meeting, 11/5/11

Clarissa Rowe, Chair  
Brian F. Sullivan, Manager

Ms. LaCourt stated that it was a very interesting meeting. About twenty-five business owners attended. The big question is how can we maximize the chances of attracting new business investment to the Town. In this new environment of fiscal constraint, local communities will prosper only if they are successful in finding new sources of revenue and the best way to do this is to attract business enterprise to town.

Ms. Rowe stated that all the business owners talked about parking needs. What percentage of available sites have on-site parking? The next step will be an assessment by the Dukakis Center.

Mr. Greeley moved receipt of report.

SO VOTED (5-0)

## 9. Approval: Letter to Make the Jason Russell House a National Historic Site

Clarissa Rowe, Chair

Ms. LaCourt moved approval.

SO VOTED (5-0)

Ms. LaCourt stated that the Cyrus Dallin Museum celebrated their 150th Anniversary this weekend.

## 10. Discussion/Acceptance Vote: Attorney General's Open Meeting Law Regulations on Remote

Participation

Juliana Rice, Town Counsel

Mr. Greeley moved approval to accept the new regulations for remote participation in public meetings.

SO VOTED (5-0)

## 11. For Approval: Opening of Warrant 2012

The Board of Selectmen voted to open the Warrant for the Annual Town Meeting.

The Warrant will open Friday, December 2, 2011 at 8:00 a.m. and will remain open until 12:00 Noon on Friday, January 27, 2012. The Annual Town Meeting will take place on Monday, April 23, 2012 at 8:00 p.m. in the Arlington Town Hall.

## Correspondence Received

Frank Foss Programming Contracts Be Rec'd

Sr. Manager, Xfinity

Mrs. Mahon moved receipt of correspondence.

SO VOTED (5-0)

## New Business

Mrs. Mahon stated that the Pop Warner A Squad came in 1st Place in the Regionals.

Mr. Greeley invited the Board to join the Selectmen on Wednesday, Dec. 14th, at the Senior Center, Tuesday, Dec. 20th at Chestnut Manor and Thursday, Dec. 22nd at Drake Village.

Ms. Rowe stated the ad has been posted for the Town Manager's position. The 1st group of applications should be received and reviewed in mid-December.

Mrs. Mahon moved to adjourn at 8:30 p.m.

SO VOTED (5-0)

A true record: Attest:

Marie A. Krepelka  
Board Administrator

Next scheduled meeting of BoS December 5, 2011.

## Agenda Item Documents Used

1(a) draft meeting minutes 11/7/11

1(b) 11/9/11 memorandum from Engineering Department re Drainlayer's license Application (Jayron LLC) w 2-page application

1(c) Special (One-Day) Liquor License Application - AHS Reunion, Class of 1981

1(d) 11/15/11 e-mail from Kathleen Darcy re free Saturday parking for holiday season

2 11/4/11 memo from Brian Sullivan re Board of Youth Services appointment (Boyle) with attached 9/21/11 e-mail from Lauren Boyle to Christine Connolly 11/4/11 memo from Brian Sullivan re Board of Youth Services appointment (Murphy) with attached 9/26/11 e-mail from Gina Murphy to Christine Connolly

3 Eric Helmuth CV re ITAC appointment

4 License Application Report - Common Victualler (Zaher Hammoud d/b/a Sabatino's Italian Kitchen)

5 License Application Report - Second Hand Dealer (James C. Lundy d/b/a Jeans Dirt Cheap)

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7(a) 11/21/11 PowerPoint Presentation: Massachusetts Avenue/Pleasant Street/Mystic Street: Improving Mobility (9 pages) plus 11/21/11 memo from Mike Rademacher and Laura Wiener (2 pages)

7(b) 11/21/11 memo from TAC re Proposed MBTA Bus Route 77 Improvements, plus background material (total 5 pages)

7(c) 11/15/11 memo from TAC re Stop Sign Request and Everett & Raleigh plus attachments (total 3 pages)

7(d) 11/21/11 memo from TAC re Traffic Calming on Brunswick Road plus attachment (total 2 pages)

8 List of attendees and PowerPoint Presentation for 11/15/11 EDSAT Workshop (total 11 pages)

9 11/21/11 letter from Board Chair to Rep. Markey re Jason Russell House as National Historic Site w/ enc (total 2 pages)

10 11/17/11 memo from Juliana Rice re Open Meeting Law Remote Participation w attachment (total 6 pages)

11 Warrant Article Information Packet (4 pages)

---- 11/14/11 letter from Frank Foss re xfinity-mails ##1, A, B dated 11/18/11 - 11/21/11 from Diane Mahon